

# ANNUAL QUALITY ASSESSMENT REPORT

Name of the Institute: **International Institute of Professional Studies**

Year of Report: **2012-2013**

**PART A The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.**

<p>1. Curricular Aspect</p>	<ul style="list-style-type: none"><li>• The course curriculum is regularly updated. Last updated in June 2013 through a curriculum workshop.</li><li>• Curriculum development process is based on feedback from industry, recommendations of various experts from the academics and corporate sector and student feedback on course content and design.</li><li>• All the courses have sufficient employability. The institute has a placement cell to facilitate employment opportunities for students.</li><li>• The integrated MCA course has high academic flexibility. After completing BCA, student can opt either BCA (Hons) or MCA or leave the program.</li><li>• The MBA(MS) course has high academic flexibility. Students can select out of Marketing, HR, Finance and Systems. The student can combine Major and Minor Specialisation.</li><li>• The updating of syllabus focused the changing needs of time.</li><li>• Informal feedback from ex-students is also taken into consideration.</li><li>• Batch mentoring system is adopted for assisting students.</li><li>• Faculty mentors are allotted to guide students in their research projects</li><li>• There is ample research oriented ness in the MBA(MS) 5 years course with sufficient research related subjects like – Research Methods, Statistics, Econometrics, Business Forecasting, Quantitative techniques etc.</li><li>• Admissions are done through Common Entrance Test of University and Management Entrance Test conducted by VYAPM. Stat government norms are followed for reserved categories and women.</li><li>• Remedial sessions are organized for weaker students and enrichment sessions for the brighter ones.</li></ul>
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	<ul style="list-style-type: none"> <li>• Advance Learners modules are also planned from time to time.</li> <li>• Our faculties provide full freedom to students that they can ask any query any time at any place.</li> </ul>
<p>2. Teaching – learning and Evaluation</p>	<ul style="list-style-type: none"> <li>• The student profile has an appropriate mix of male : female, UG :PG , Local and Outside students, General and reserve category students.</li> <li>• Minimum requirement of eligibility for the undergraduate courses, is 50% in 12<sup>th</sup> standard, whereas for the post graduate courses, the student’s eligibility is 50% at graduate level for general category and the SC/St/OBC category gets 10% relaxation.</li> <li>• All the courses have a high demand ratio</li> <li>• Proper Orientation and induction programs are organized for new students</li> <li>• Detailed Academic calendar is prepared and adhered to.</li> <li>• Lectures are supplemented by assignments, seminars and practical</li> <li>• To hone the research skills and thinking, a 06 months industrial project is a part of curricula of MBA(MS) 5yrs, MCA(6yrs) and Mtech(IT) 5 ½ yrs.</li> <li>• Teacher student ratio is 1:30</li> <li>• We have a good team of young, energetic and qualified faculty (03 Professor, 12 Readers, 37 Lecturers)</li> <li>• Syllabus and course plan are provided to the students</li> <li>• Continuous and comprehensive evaluation process is followed with three sessional examination, end semester exam in each course</li> <li>• Duly Evaluated Answer copies are shown to the students and their queries are resolved timely</li> <li>• Results are declared within stipulated time</li> <li>• Several student centric learning activities are held. Seminars, quizzes, debates, panel discussions, management games etc ate organized. Student clubs in HR, Finance, Marketing, IT and commerce are quite active</li> <li>• Ph.D. qualified faculty on date are 26 out of 52.</li> <li>• Training programs and workshops in the area of Research Methods,</li> </ul>

	<p>Excel, Soft Skills are organized every year</p> <ul style="list-style-type: none"> <li>• Teaching learning process with ICT component</li> <li>• Comprehensive Viva-Voce provides an external audit to the evaluation system</li> <li>• Many cultural and sports activities are conducted including Sports, Annual Event, induction programs and other activities.</li> <li>• Faculty members are encouraged to do research. They are granted leave for presenting research papers and several faculty members have been granted financial assistance also.</li> <li>• Faculty members have also availed research grants from UGC, ICSSR etc for research projects</li> <li>• Several Faculty members have received best paper awards on several occasions.</li> </ul>
<p>3. Research, consultancy and Extension</p>	<ul style="list-style-type: none"> <li>• 55 Research papers were published in journals by faculty members in the year 2012 –2013</li> <li>• Several more research papers were presented in National and International conferences. Several Faculty members won awards for their researches.</li> <li>• Several faculty members are working as members of editorial board for many research journals</li> <li>• 6 faculty members have availed grants for research from UGC and ICSSR</li> </ul> <p>(1) Dr. Geeta Sharma &amp; Surendra Malviya, Internet banking service quality dimensions &amp; its impact on customer satisfaction: a study in context of Indore district in M.P. by ICSSR, New Delhi 2,61,225/- 2012-2014 (18 months)</p> <p>(2) Dr. Manish Sitlani &amp; Dr. Kapil Jain, E-learning in Open and Distance Education; A Comprehensive Study of Universities of Madhya Pradesh National (UGC), 541600/-, 2013-2015 (2 yrs.)</p> <p>(3) Dr. Manish Sitlani, Dr. Jyoti Sharma &amp; Dr. Anshu Bhati, A Study of impact of vocational training on women empowerment National (UGC), 491600/-, 2013-2015 (2 yrs.)</p> <ul style="list-style-type: none"> <li>• 2 books have been published by faculty members.</li> <li>• The institute has a Research Cell</li> <li>• 2 faculty members have served as members of steering committees of international conferences recognized by reputed organizations /</li> </ul>

	<p>societies</p> <ul style="list-style-type: none"> <li>• Several Extension activities are organized by the institute under NSS, YI-IIPS Net and independently. Blood donation camp, plantation drives, awareness campaigns etc have been organized.</li> </ul>																																																			
4. Infrastructure and Learning Resources	<table> <tr><td>Nos. of Class Room</td><td>:</td><td>22</td></tr> <tr><td>Nos of Lecture Theater</td><td>:</td><td>03</td></tr> <tr><td>Multimedia Lecture Theater</td><td>:</td><td>01</td></tr> <tr><td>Girls Common Room</td><td>:</td><td>01</td></tr> <tr><td>Faculty Common Room</td><td>:</td><td>01</td></tr> <tr><td>Computer Labs</td><td>:</td><td>02</td></tr> <tr><td>Computer Software Development Cell</td><td>:</td><td>01</td></tr> <tr><td>Faculty Rooms</td><td>:</td><td>40</td></tr> <tr><td>Research Labs</td><td>:</td><td>01</td></tr> <tr><td>GD Rooms</td><td>:</td><td>01</td></tr> <tr><td>Garden</td><td>:</td><td>02</td></tr> <tr><td>Parking</td><td>:</td><td>02</td></tr> <tr><td>Indoor Game Area</td><td>:</td><td>01</td></tr> <tr><td>Reference Library</td><td>:</td><td>01</td></tr> <tr><td>Main Library</td><td>:</td><td>01</td></tr> <tr><td>Centralize RO for drinking water</td><td>:</td><td>01</td></tr> <tr><td>CCTV cameras for campus surveillance</td><td>:</td><td>18</td></tr> </table> <p>* LCD Projectors are available for all teachers</p> <p>* 160 computers connected on LAN</p> <p>* The departmental library has 21338 books, back volumes and theses. The Working hours are <b>9:00 AM to 6:00 PM</b></p> <p>* The institute has access to JSTOR, IEEE, Science Direct, Emerald, Infilibnet etc data bases for online journals with their back volumes.</p> <p>* Substantial number of licensed soft wares are available</p>	Nos. of Class Room	:	22	Nos of Lecture Theater	:	03	Multimedia Lecture Theater	:	01	Girls Common Room	:	01	Faculty Common Room	:	01	Computer Labs	:	02	Computer Software Development Cell	:	01	Faculty Rooms	:	40	Research Labs	:	01	GD Rooms	:	01	Garden	:	02	Parking	:	02	Indoor Game Area	:	01	Reference Library	:	01	Main Library	:	01	Centralize RO for drinking water	:	01	CCTV cameras for campus surveillance	:	18
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5. Student Support and Progression	<ul style="list-style-type: none"> <li>• The institute has a placement cell. Most of the students absorbed in national and international companies.</li> <li>• Few Students go for higher education while few go for entrepreneurial ventures.</li> <li>• Students avail of Hostel, internet and Health facilities of the University</li> <li>• Batch Mentoring system is implemented for assisting students</li> </ul>																																																			

	<ul style="list-style-type: none"> <li>• Grievances redressal mechanism exists and counseling is provided to students by conducting teachers-student meetings</li> <li>• Remedial classes are arranged for weak students</li> <li>• Special Guidance is given to students aspiring to National or International level competitions and research publications</li> <li>• Students participated in University Cultural and Sports activities and also part of our every committee</li> <li>• “Finanswers”, “Markennova”, “Humanism”, “Commerce Club”. These clubs organize educative, current issues based and thought provoking activities regularly. Intra club competitions are also promoted for healthy competitions among students</li> <li>• Career counselling classes are conducted for students to upgrade their language skills, confidence level, stage fear, mass appearance etc.</li> <li>• Student presentations are conducted in each course for concept presentation ability, handling queries, conflict management, realization of self worth, confidence generation etc.</li> <li>• Industrial visits are organized regularly</li> <li>• Several Guest Lectures and seminars were organized for students.</li> </ul>
<p>6. Governance &amp; leadership</p>	<ul style="list-style-type: none"> <li>• The institute has Full academic autonomy</li> <li>• The institute has a vision and mission. The courses are planned in accordance with this vision and mission.</li> <li>• The institute follows a participative management. There exists a fully functional and active departmental committee for taking major decisions.</li> <li>• Specific committees perform other important activities like purchase, examination, discipline etc.</li> <li>• Faculty involved in Selection, Examination and Professional Development activities of the Universities</li> <li>• The organisation structure is well defined with Batch Mentors, Program Incharges and Overall Incharges.</li> <li>• Academic Calendar is strictly followed. Teaching schedule is adhered to and syllabus is covered on time</li> <li>• Strong emphasis on classroom teaching</li> </ul>

	<ul style="list-style-type: none"> <li>• Results declared on time</li> <li>• Assessment of students is undertaken through regular and continuous evaluation and end semester examination</li> <li>• Student feedback system is followed for continuous improvement</li> <li>• The institute has a IQA cell and task forces for each of the seven criterions.</li> </ul>
7. Innovative practices	<ul style="list-style-type: none"> <li>• Institute has conducted Green Audit.</li> <li>• Institute encourages participation is in several extension activities through NSS and YI- IIPS net. This helps in holistic development of students.</li> <li>• <b>Stake Holder Relationship</b> – The institute strives to establish harmonic relationship with all stakeholders – Students, Teachers, Parents and Alumni. The institute involves students in various activities like placement, annual events expressions, synergy, tried to establish a dialogue with</li> <li>• IIPS has a tradition of declaring results of all courses in time since 2000. This best practice has helped us win appreciation from our passing out batches. The faculty of IIPS works to declare the results of passing out batches within two to three days of their final exams. The student is thus able to carry his transcript in the passing out ceremony, which is held immediately after the exams.</li> <li>• <b>IIPS</b> has augmented the quality of Major Research Projects at PG level in all courses. The practice of presenting research has taken off very well. In the past two years, students along with their faculty have published substantial numbers of research papers. Informal feedback from the recruiters has indicated that the student’s success probability has become high due to the publication added to their curriculum vitae.</li> </ul>

**Part B: Action Taken during the Year**

01	Activities reflecting the goals and objectives of the institution	<ul style="list-style-type: none"> <li>• Innovative Courses run at IIPS designed on the philosophy of “Catch them Young”. MBAM(MS) 5yrs , MCA(6yrs) are unique programs being run from 1992 and Mtech(5 ½ yrs) is also being run.</li> <li>• Curriculum regularly updated according to changing industry requirements.</li> <li>• Regular industry visits.</li> <li>• Workshops/Guest lectures for faculties as well as students.</li> <li>• Faculties motivated and supported for FDPs and other training programmes.</li> <li>• Annually organized events for overall development of the students.</li> <li>• Students required to work on live projects, summer training and on the job training.</li> </ul>
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		<ul style="list-style-type: none"> <li>• Training and consultancy.</li> </ul>
02	New academic program initiated (UG and PG)	None during 2012- 13
03	Innovations in curricular design and transaction	<ul style="list-style-type: none"> <li>• Interaction with Industry Captains has been introduced so to make the syllabi adaptable to changing industry requirement.</li> <li>• More intensive use of Case Methodology by extending it to more subjects.</li> <li>• Mock activities were already in use in certain courses, has been extended to more subjects.</li> <li>• IT supported presentation using LCDs have been made compulsory for all the courses.</li> </ul>
04	Inter-disciplinary programmers started	<ul style="list-style-type: none"> <li>• The students of technical/computer programs are taught inter-disciplinary courses such as Accounting, General Management, Economics, Languages etc.</li> <li>• The students of management programs are also taught interdisciplinary courses such as computer programming and operating systems.</li> <li>• The students of Commerce are taught subjects from Computer and Management during the Course duration.</li> <li>• The students of Tourism Administration (TA) and Advertising &amp; Public Relations (APR) are given similar exposure to subjects of Computer, Management, entrepreneurship and economics</li> </ul>
05	Examination reforms implemented	<ul style="list-style-type: none"> <li>• From the Year 2006 the Institute has adapted the new Ordinance no. 31 for the conduct of the semester examinations. It has been a regular feature of institute to conduct the Semester Examinations on time as well declares the results.</li> <li>• This Year also the results of the Final year batches of institute are declared and Transcripts were distributed to the successful students ceremoniously. Many of these students have joining in the corporate companies in May and June.</li> <li>• As per the Ordinance 31, the students are shown the evaluated answer sheets by the faculty and in case of any discrepancy it is being resolved immediately. Few cases with problems get reported to the Comprehensive Viva Board for review</li> </ul>
06	Candidates qualified NET/SLET/GATE etc.	
07.	Initiative towards faculty development programme	Several faculty members have attended Refresher Courses, Orientation courses and other workshops from time to time
08	Total number of seminars/works	- Guest Lecture by Mr. Karan Thakuria, Co- Founder, Grey-Bricks on the topic “ Financial Research Oppurtunities: How can u prepare for it” on 24-1-12

	hops conducted	<ul style="list-style-type: none"> <li>- Work shop by Mr. Nimish Gaur, Consultant, Film Editor, Cart Wheel, Mumbai on “Film making in Corporate communication” on 01-01-12.</li> <li>- Guest Lecture by Mr. Sandeep Atre MD- Edge Makers on “ Attitude Building” on 02-02-12</li> <li>- Two days workshop for students on “Managerial Application of MS Excel” by internal faculties of IIPS on 30-31. Jan ’12.</li> <li>- Yi- AIRTEL IDEATION SESSION ON 3G TECHNOLOGY for students organized at IIPS in collaboration with CII (Confederation of Indian Industries) on 28-02-12.</li> <li>- Symposium by Economics experts on “UNION BUDGET 2012” organized by IIPS on 19-03-12.</li> <li>- Poster making competition on Consumer’s Rights Day organized by IIPS on 15-03-12.</li> <li>- Poster making competition on Consumer’s Rights Day organized by IIPS on 15-03-12.</li> <li>- Workshop on “Business Etiquettes” organized by HR club Humanism (IIPS) for MBA (APR) and MBA (TA) students organized by IIPS on 21-03-12.</li> <li>- Event organized by marketing Club Markenova (IIPS) on “Marketing Mantra” on 28-03-12.</li> <li>- Guest Lecture by Mr. Sameer Gowelkar (Consultant OPTIONS) on “How to select Specialization” on 09-04-12.</li> <li>- Workshop on SPSS by Akhilesh Singh (EMRC) for one week for students organized by IIPS on 09-04-12.</li> <li>- Guest Lecture by Mr. Sunil Khanna on “ Exporing the power within” on 11-04-12</li> <li>- Guest Lecture by Mr. Sandeep Atre MD- Edge Makers on “ CV preparation and Interview Etiquettes “ on 22-08-12.</li> <li>- Talk Show by Mr. Tribhuvan Sachdeva(Tax Expert), Mr. Shashank Aggarwal (CA) and Dr. Ganesh Kawardia (Dir. SOE) on “ BUDGET 2013-2014” organized by IIPS on 05-03-13.</li> </ul>
09	Research projects a) Newly implemented b) Completed	<p>(1) Dr. Geeta Sharma &amp; Surendra Malviya, Internet banking service quality dimensions &amp; its impact on customer satisfaction: a study in context of Indore district in M.P. by ICSSR, New Delhi 2,61,225/- 2012-2014 (18 months)</p> <p>(2) Dr. Manish Sitlani &amp; Dr. Kapil Jain, E-learning in Open and Distance Education; A Comprehensive Study of Universities of Madhya Pradesh National (UGC), 541600/-, 2013-2015 (2 yrs.)</p> <p>(3) Dr. Manish Sitlani, Dr. Jyoti Sharma &amp; Dr. Anshu Bhati, A Study of impact of vocational training on women empowerment National</p>

		(UGC), 491600/-, 2013-2015 (2 yrs.)
10.	Patents generated if any	None
11.	New collaborative research program	
12.	Research grants received from various agencies	<p>(1) Dr. Geeta Sharma &amp; Surendra Malviya, Internet banking service quality dimensions &amp; its impact on customer satisfaction: a study in context of Indore district in M.P. by ICSSR, New Delhi 2,61,225/- 2012-2014 (18 months)</p> <p>(2) Dr. Manish Sitlani &amp; Dr. Kapil Jain, E-learning in Open and Distance Education; A Comprehensive Study of Universities of Madhya Pradesh National (UGC), 541600/-, 2013-2015 (2 yrs.)</p> <p>(3) Dr. Manish Sitlani, Dr. Jyoti Sharma &amp; Dr. Anshu Bhati, A Study of impact of vocational training on women empowerment National (UGC), 491600/-, 2013-2015 (2 yrs.)</p>
13	Details of Research scholars	<p><b>Total 54 – scholars are registered under IIPS faculty members for PhD</b></p> <p>Dr. Anand Sapre, Indore Vishal Soni, Indore  Dr. Anand Sapre, Indore Mr. Amit Nagpal, Hariyana  Dr. Anand Sapre, Indore Mr. Sandeep Singh, Indore  Dr. Anand Sapre, Indore Sandeep Tare, Indore  Dr. Anand Sapre, Indore Vivek Sapru, Indore  Dr. Anand Sapre, Indore Shailesh Danani, Indore  Dr. B.K. Tripathi, Aparna Khare,  Dr. B.K. Tripathi, Shivangi Khandelwal,  Dr. B.K. Tripathi, Kshama Ganjiwale,  Dr. B.K. Tripathi, Ashish Kumar Mishra,  Dr. B.K. Tripathi, Shikha Chaturvedi,  Dr. R.K. Vyas, Indore Mahesh Pophaley, Indore  Dr. R.K. Vyas, Indore Ravindra Yadav, Indore  Dr. R.K. Vyas, Indore Mr. Manmeet Singh, Indore  Dr. R.K. Vyas, Indore Kum. Sitalakshmi Ramanan, Mhow  Dr. R.K. Vyas, Indore Shri Ashok Kumar Pathak, Mhow  Dr. R.K. Vyas, Indore Shri Anil Kumar Sharma, Indore  Dr. Yamini Karmarkar, Rajesh Mehta, Indore  Dr. Yamini Karmarkar, Smt. Muskan Karamchandlani,  Dr. Yamini Karmarkar, Shri Varun Sarda, Dewas  Dr. Yamini Karmarkar, Aradhana Chouksey,  Dr. Yamini Karmarkar, Neha Lakhotia, Dewas  Dr. Yamini Karmarkar, Aseem Saxena, Indore  Dr. Geeta Neema, Smt. Dhanshree Nagar,</p>

		<p>Dr. Geeta Neema,  Dr. Geeta Neema,  Dr. Geeta Neema,  Dr. Geeta Sharma, Indore  Dr. Geeta Sharma, Indore  Dr. Geeta Sharma, Indore  Dr. Geeta Sharma, Indore  Dr. Geeta Sharma, Indore  Dr. Geeta Sharma, Indore  Dr. Geeta Sharma, Indore  Dr. Jyoti Sharma,  Dr. Jyoti Sharma,  Dr. Jyoti Sharma,  Dr. Jyoti Sharma,  Dr. Jyoti Sharma,  Dr. Manish Sitlani,  Dr. Manish Sitlani,  Dr. Manish Sitlani,  Dr. Manish Sitlani,  Dr. Manish Sitlani,  Dr. Manish Sitlani,  Dr. Suresh Patidar, Indore  Dr. Suresh Patidar, Indore  Dr. Suresh Patidar, Indore  Dr. Suresh Patidar, Indore  Dr. Preeti Singh,  Dr. Preeti Singh,  Dr. Preeti Singh,  Dr. Preeti Singh,  Dr. Preeti Singh,  Dr. Preeti Singh,</p>	<p>Smt. Shweta Choudhary, Indore  Gaurav Sethia, Indore  Shazia Waseem Khan, Indore  Mr. Sajal Jain, Indore  Mr. Tarun Agrawal, Mumbai  Surendra Malviya, Indore  Prachi Jain, Indore  Bhoomi Sitlani, Indore  Smt. Divya Purohit, Indore  Piyush Naik, Indore  Sapna Premchandani,  Kajala Sitlani,  Neha Bhopatkar,  Deepti Bajpai Kukrety,  Piyush Naik, Indore  Shikha Sharma, Indore  Navneet Kaur Bhatia, Indore  Ravindra Kumar Soni, Jabalpur  Shardha Sharma, Indore  Rakesh Chouhan, Indore  Dhru Narayan Sharma, Indore  Shradha Mishra, Indore  Deepa Katiyal, Indore  Arijit Bhatt  Shruti Padliya,  Anil Kuamr Ojha,  Perna Sharma,  Bhavana Sharma,  Tanushree Shrivastava,  Moushmi Sapre,</p>
14.	Citation index of Faculty members and impact factor		
15	Honors/Awards to the faculty	<ul style="list-style-type: none"> <li>➤ Dr. Yamini Karmarkar BEST PAPER award received in technical session at International Conference on Managing Change in Business and Economy, Faculty of Management Studies, Pacific Academy of Higher Education and Research University, Udaipur, April, 2013</li> <li>➤ Karmarkar Yamini, Muskan Karamchandani, BEST PAPER award received at International conference - ARTHA- SATYA, Demystifying Strategic Finance In Volatile Times". Allana Institute Of Management Sciences, Pune, February, 2013</li> <li>➤ Dr. Yamini Karmarkar BEST PAPER award received at Management Research Conference 2012 On "Management Practice &amp; Strategies in Dynamic Global Environment", by University of Mumbai, December</li> </ul>	

		<p>2012.</p> <ul style="list-style-type: none"> <li>➤ Karmarkar Yamini, Muskan Karamchandani, BEST PAPER award received in Finance Track at International Conference on "Dyanamics of Innovative Practices in Management" on 22nd -24th December, 2012, Organised by MRSCPS, Indore</li> <li>➤ Karmarkar Yamini, Muskan Karamchandani, BEST PAPER award received at "International Conference on Contemporary Innovative Practices in Management" on 13th and 14th April 2012, organized by Pacific Academy of Higher Education and Research University, Udaipur, Rajasthan</li> <li>➤ Dr. Manish Sitlani Honored with scholarship by DAVV, Indore for pursuing M. Com. on the basis of merit position in B. Com.</li> <li>➤ Dr. Sujata Parwani, Dr. Geeta Nema, BEST PAPER award received at National Seminar on women empowerment sponsored by UGC, Held by department of lifelong learning, DAVV, Indore</li> <li>➤ Dr. Anshu Bhati BEST PAPER award received at National Seminar on "Women Empowerment through Lifelong Learning" – Organized by Dept. of Life Long Learning, Davv, 2012</li> <li>➤ Dr. Manminder Singh Saluja, Best Paper Award for paper titled "Impact of Bailout Packages on the Bank Stocks of Greece Market", in National Conference on "Management Practice and Strategies in Dynamic Global Environment", held at Mumbai University on 14<sup>th</sup> &amp; 15<sup>th</sup> December 2012</li> <li>➤ Shaligram Prajapat, Amber jain, R.S.Thakur, Young Investigator Award–IRNet-2012 for "A Novel Approach For Information Security with Automatic Variable Key Using Fibonacci Q-Matrix", International Journal of Computer &amp; Communication Technology (IJCCT) ISSN (ONLINE): 2231 - 0371 ISSN (PRINT): 0975 – 7449 Vol-3, Iss-3, 2012, p.p. No. 54-57.)</li> <li>➤ Shaligram Prajapat Nominated and selected for Bharat Jyoti Award June-2013 for contribution in the field of education.</li> </ul>
16	Internal resources generated	The institute is a fully self-financing department of the university. The fees from the Students is the major source of Revenue. Research Grant for Projects funded by UGC and ICSSR
17.	Details of departments getting SAP, FIST, etc assistance/reco gnition	None
18.	Community services	Institute is a center for NSS and YI-IIPS Net. Several extension and community services were organized by IIPS. Blood Donation camps, Plantation drives and River Cleaning drive was undertaken.
19.	Teachers and officers newly recruited	7 faculty were recruited on contract basis
20.	Teaching-Non-teaching staff ratio	1:1
21.	Improvements in the library	New Books with latest titles have been added in the Departmental Library.

	services	
22.	New books/journals subscribed and their Value	Emerald Data base of journals was added through University
23.	Courses in which Student Assessment of Teachers is introduced and the action taken on student feedback.	Student feedback was taken for all subjects in all programs. Student's Feedback was analyzed. Overall rating about the department and teachers was very good.
24.	Unit Cost of Education.  Unit cost = total annual expenditure budget (Actual) divided by the number of students enrolled.	Approximately Rs 36,000 per student.
25.	Computerization and Administration and the process of Admissions and examination, result issue of certificates.	Admission results are computerized Exam results are computerized Accounts is computerized Library is being computerised
26.	Increase in the infrastructural facilities.	NIL
27.	Technology up gradation.	
28	Computer and internet excess and training to teacher and students.	Yes
29.	Financial aid to students.	Govt. aid is provided to SC/ST candidates
30.	Activities and support from the Alumni Association.	Alumni contribute towards:- - placement of present students - giving inputs on curriculum - Guiding students through interactive sessions

31.	Activities and support from the parent Teacher Association.	Parent Teacher meetings were conducted in each semester.
32.	Health Services.	Students are provided Health Centre facility by the University.
33.	Performance in sports activities.	Annual Sports event Synergy was organised Students participated in Inter Departmental Sports activities.
34.	Incentives to outstanding sports persons.	Institute provides Table Tennis and other sports equipment
35.	Students achievements and awards.	<ul style="list-style-type: none"> <li>➤ Student- Ms.Paryul Jain Won first prize in Jigyasa- 2012, 8<sup>th</sup> National Research Paper Contest, organized by PIMR, Indore on 12<sup>th</sup> Feb, 2012</li> <li>➤ Student – Mr.Dhwanil Mehta BEST PAPER award received at International conference - ARTHA- SATYA, Demystifying Strategic Finance In Volatile Times". Allana Institute Of Management Sciences, Pune, February, 2013</li> <li>➤ Student – Surbhi Vani, Anshu Kataria,BEST PAPER award received at Management Research Conference 2012 On “Management Practice &amp; Strategies in Dynamic Global Environment”, by University of Mumbai, December 2012.</li> <li>➤ Student – Ms.Ashima Mantri BEST PAPER award received at “International Conference on Contemporary Innovative Practices in Management ” on 13th and 14th April 2012, organized by Pacific Academy of Higher Education and Research University, Udaipur, Rajasthan</li> </ul>
36.	Activities of the Guidance and Counseling Units.	Several Enrichment programs and counseling activities were organized. Softskills enhancement workshops, Personality development sessions were arranged
37.	Placements services provided to student.	Institute has a placement cell with placement officer for coordinating the placement activities.
38.	Development programmes for Non- teaching staff.	
39.	Healthy practices of the institution.	<p>Regular and quality teaching  Placement Support Services  Development Center for the Students of the MCA &amp; M. Tech (IT) to work on various live projects  Active participation in research activities  Departmental harmony in working ambience.</p> <p>Timely Exam and declaration of results. The institute conducts a Graduation Ceremony of Passing Out students before May 15<sup>th</sup> every year. Achievers are facilitated with medals and certificates and students are handed our their</p>

		Transcripts in the ceremony For quality assurance, self analysis and feedback from students was practiced. Timely declaration of results Passing out ceremony for students Emphasis on social activities under NSS and YI-IIPS net
40.	Linkages developed with National/ International, Academic/Research bodies.	
41.	Any other relevant information the institution wishes to add	Department works for the overall development of the students through regular teaching and discussion with the students.

**Part C: Detail the plans of the institution for the next year:**

- Construction of Auditorium, computer lab and Faculty Wing is proposed.
- To strengthen research activities, new research projects will be promoted the department.
- Faculty participation in Seminars, Conferences and visits will be encouraged
- Collaborative programs, consultancy work research activities will be promoted.
- Development of laboratory equipments (minor) and furniture facilities
- Organization of Summer Programs for Teacher / students
- Organization of Seminars, Conferences and Workshops at State, National and International levels
- Strengthen the placement, guidance, counseling and extension service cells
- Up gradation of Computer facilities
- To increase the number and titles of books in departmental library
- Purchase of interactive white boards for each classroom and seminar rooms
- Appointment of regular Qualified and Research Oriented Faculty
- To strengthen research activities, new research projects will be submitted to various funding agencies
- Faculty participation in Seminars, Conferences and visits will be encouraged
- Collaborative research activities at Global level will be promoted.

**Name & Signature of the  
Coordinator IQAC**

**Name & Signature of the  
HEAD, UTD**

