

The Annual Quality Assurance Report (AQAR) of the IQAC
International Institute of Professional Studies (IIPS)

Part – A

1. Details of the Institution

1.1 Name of the Institution

IIPS

1.2 Address Line 1

Takshashila Campus,

Address Line 2

Khandwa Road

City/Town

Indore

State

M.P.

Pin Code

452001

Institution e-mail address

director@iips.edu.in

Contact Nos.

0731-2461888, 2462087

Name of the Head of the Institution:

Prof. B.K.Tripathi

Tel. No. with STD Code:

0731-2462087

Mobile:

9827048326

Name of the IQAC Co-ordinator:

Dr. Yamini Karmarkar

Dr. Kirti Mathur

Mobile:

9826022674, 9303230568

IQAC e-mail address:

ykarmarkar@gmail.com

kirti1369@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879) **EC/66/RAR/146 dated 21-02-2014**

1.4 Website address:

www.iips.dauniv.ac.in

Web-link of the AQAR:

www.iqac.dauniv.ac.in

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.5 Accreditation Details NA

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	Four Star		20/09/2000	"Five Years"
2	2 nd Cycle	B grade	2.57 out of 4	16/09/2008	"Five Years"
3	3 rd Cycle	A	3.09	21 .2. 2014	"Five Years"
4	4 th Cycle	N.A	N.A	N.A	N.A

1.6 Date of Establishment of IQAC :

DD/MM/YYYY

21/11/2008

1.7 AQAR for the year (*for example 2010-11*)

2015-2016

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ Feb 2013 June 2013 _____ (DD/MM/YYYY)4
- ii. AQAR _____ 2013-14 _____ (DD/MM/YYYY)
- iii. AQAR _____ 2014-15 _____ (DD/MM/YYYY)
- iv. AQAR _____ _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

NA

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

NA

University with Potential for Excellence

NA

UGC-CPE

NA

DST Star Scheme

NA

UGC-CE

NA

UGC-Special Assistance Programme

NA

DST-FIST

NA

UGC-Innovative PG programmes

NA

Any other (*Specify*)

NA

UGC-COP Programmes

NA

2. IQAC Composition and Activities

2.1 No. of Teachers

14

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

Nil

2.4 No. of Management representatives

Nil

2.5 No. of Alumni

Nil

2.6 No. of any other stakeholder and
community representatives

Nil

2.7 No. of Employers/ Industrialists

Nil

2.8 No. of other External Experts

Nil

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

The IQAC has taken efforts to adopt a system oriented approach. It has also encouraged a proper record keeping system for all activities.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Course Curriculum Restructuring	<ul style="list-style-type: none"> - A curriculum workshop was organised for all the programs at IIPS and syllabi were modified - A scheme of Dual specialisation was introduced in MBA(MS) program. - Elective Subjects were introduced.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No
Management Syndicate Any other body

Provide the details of the action taken

The institute has an Internal Quality Assurance Cell. This cell monitors the activities of the institute on seven parameters of quality (parameters identifies by UGC NACC for academic institutions). There are seven members working for monitoring & enhancing the performance in each of the seven areas. They meet regularly for compiling information, analysing the performance, identifying gaps & provide guidelines for enhancement of performance in their respective area.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	01	Nil	01	01
PG	03	Nil	03	03
UG	01	Nil	01	01
Integrated (UG+PG)	03	Nil	03	03
PG Diploma	Nil	Nil	Nil	Nil
Advanced Diploma	Nil	Nil	Nil	Nil
Diploma	Nil	Nil	Nil	Nil
Certificate	Nil	Nil	Nil	Nil
Others	Nil	Nil	Nil	Nil
Total	08	Nil	08	08
Interdisciplinary	06	Nil	06	06
Innovative	02	Nil	02	02

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	07
Trimester	Nil
Annual	01

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, the University has revised the Ordinance No. 31 (approved by University Coordination Committee in its 90th meeting held on 26/06/2015), which is followed by all the UTDs to run their academic programmes.

The Institute has revised the academic scheme of many PG and Integrated programmes during the last academic year and also updated syllabus in the light of current industry requirements and feedback given by the invited academicians.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No.

Criterion – II**2. Teaching, Learning and Evaluation**

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
43	30	11	2	-

2.2 No. of permanent faculty with Ph.D.:

26

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	10	-	9	-	8	-	-	-	27

2.4 No. of Guest and Visiting faculty and Temporary faculty

-

105

6

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	5	2	-
Presented papers	4	6	-
Resource Persons	2	7	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Different pedagogical methods are used at IIPS for a wide variety of teaching contexts. It includes:

- **Lecturing:** This long-standing method is adopted for classroom teaching.
- **Discussions:** Discussion on new and current topics related to management and technology are conducted in the class to engage students and examine new ideas.
- **Problem Based Learning:** This is done with the help of different clubs like: marketing club named as Markenova, Finance club named as Financiers, HR club named as Humanism and MS club. These clubs are run by the students with the mentorship of teachers wherein different activities and events are conducted through which the students can learn the theoretical concepts by applying them practically. This also helps in promoting students thinking inside and outside the classroom.

- **Case study method:** The use of real and hypothetical cases has been used effectively for better understanding of the concepts in the class.
- **Industry projects:** In the last semester of MBA (MS) 5 years integrated programme and M.Tech. (5^{1/2} years) the students are required to do their industry projects wherein they apply the conceptual knowledge of research and try to come to the findings and conclusion on the basis of data.

2.7 Total No. of actual teaching days

192 days

during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions):

Copies are shown to the students in an open environment of class and their queries if any are handled in the class itself. The revaluation of the semester copies is done by the internal committee of the institute.

2.9 No. of faculty members involved in curriculum

43	43	3
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restructuring/revision/syllabus development

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise

distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
MBA(MS) 2 yrs	56	14%	63%	23%	-	100%
MBA(MS) 5 yrs	72	25%	54%	22%	-	100%
MBA(APR) 2 yrs	34	24%	56%	20%	-	100%
MBA(T) 2 yrs	32	16%	62%	22%	-	100%
B.Com.(Hons) 3 yrs	61	34%	39%	27%	-	100%
MCA(6yrs)	53	47%	47%	6%	-	100%
M.Tech(5 ^{1/2} yrs)	37	27%	65%	8%	-	100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Feedback is taken from the students at the end of every semester and then it is analysed. The findings are used to improve the learning process in coming semester

2.13 Initiatives undertaken towards faculty development:

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefited</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	45
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	4
Others	3

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	-	38	-	30
Technical Staff	-	-	-	4

Criterion – III**3. Research, Consultancy and Extension****3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution**

Faculty and students are encouraged to publish research work in various national and international journals, participate in national and international conferences, and actively work on publishing book and book chapters.

3.2 Details regarding major projects (Refer to Annexure 1)

	Completed	Ongoing	Sanctioned	Submitted
Number	-	3		
Outlay in Rs. Lakhs		Rs 16.5 lacs	16.62 lacs	

3.3 Details regarding minor projects (Refer to Annexure 1)

	Completed	Ongoing	Sanctioned	Submitted
Number		2	-	1
Outlay in Rs. Lakhs		Rs 1.20 lacs	-	Rs 2.61 Lacs

3.4 Details on research publications (Refer to Annexure 2)

	International	National	Others
Peer Review Journals	11	1	-
Non-Peer Review Journals	0	0	-
e-Journals	10	0	-
Conference proceedings	10	6	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	14-17	UGC	17.82 Lakhs	4.56 lakhs
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College	15 -17	DAVV	1.2	1.2
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books ii) Without ISBN No. 3.8 No. of University Departments receiving funds from - **NIL**

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy 3.11 No. of conferences organized by the Institution - **NIL**

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons - 4

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year - NIL

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
	2					

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum College forum

NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- **Tree Plantation**
- **A Pledge taking Ceremony on “Sadbhavna Diwas”.**

Criterion – IV**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area				
Class rooms	22	Nil		22
Laboratories	4	Nil		4
Seminar Halls	3	Nil		3
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	1	Nil		1
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

Yes

4.3 Library services:

	Existing		Newly added (Session-2015-2016)		Total	
	No.	Value (Rs Apprx)	No.	Value (Rs Apprx)	No.	Value (Rs Apprx)
Text Books	21338	1676492	1518	395321	22856	2071813
Reference Books	5785	1446250	518	129500	6303	1575750
e-Books	Yes	NO	Yes		Yes	
Journals	Yes	NO	Yes		Yes	
e-Journals	10,000	UGC Inflibnet	10,000	370000	Yes	
Digital Database	Yes	NO	Yes	96000	Yes	
CD & Video	2394	NIL	45		2439	
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	160	3	All Lab	All Lab	3	60	-	-
Added	120	1	All Lab	All Lab	-	-	-	4
Total	280	4	All Lab	All Lab	3	60	-	4

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Yes

4.6 Amount spent on maintenance in lakhs :

i) ICT	Nil
ii) Campus Infrastructure and facilities	2
iii) Equipments	48
iv) Others	5
Total :	55

Criterion – V**5. Student Support and Progression****5.1 Contribution of IQAC in enhancing awareness about Student Support Services**

A-Research Mentors facilitate Major Research Projects (MRP) through well designed procedures to ensure skill match.

B- IIPS publish a student magazine for thought expression and innovation for students.

C-Guest Lectures on various topics in different varied streams of management and computer science.

D- Various academic activities like Group discussions, role playing, quizzes, intra-courses competitions are held.

E- “Finanswers”, “Markennova”, “Humanism”, “Commerce Club” “MS Club”. These clubs organize educative, current issues based and thought provoking activities regularly. Intra club competitions are also promoted for healthy competitions among students.

F- YI-I IIPS is an integral part of the Confederation of Indian Industry (CII), India’s premier business association which is working with an objective of creating a platform for young Indians to realize the dream of a developed nation. “To become the voice of young Indians globally” being the vision of Yi, it provides a platform for young Indians to participate in and contribute to being an integral part of the Indian Growth Story. Yi works effectively for promoting leadership skills for the development of its members through the learning programs; the development and engagement of students in schools and colleges.

5.2 Efforts made by the institution for tracking the progression

- Students participating in various competitions/conferences in India and abroad.
- Students have been participating in various competitions/conferences in India.
 - There are various academic and cultural activities in which students participate at Institutional and personal level.
 - Career counselling, soft skill development activities of student are taken care of by the different clubs and Career counselling cell of IIPS.
 - Subjects for personality enhancement(BCPD-Business Communication and Personality Development)
 - Orientation programs
 - Career Orientation programs
 - Specialization selection activities
 - Corporate trainings
 - Spoken English classes
 - Mock Interview trainings by internal faculties and external experts like edge makers, EI foundation etc.
-

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
804	708	89	

(b) No. of students outside the state

(c) No. of international students

IIPS, Category and Gender wise Detail Year 2015 (Details of Students admitted in July 2015)

Course	Branch	ST (M)	ST (F)	SC (M)	SC (F)	OBC (M)	OBC (F)	UR (M)	UR (F)	PH (M)	PH (F)	Total Female	Total Male	Total Male Female
BCOM	HONS	6	4	5	4	4	6	9	19	0	2	35	24	59
MBA	APRM	0	1	1	1	4	7	7	16	0	0	25	12	37
MBA	MS 2 Y	0	0	0	0	16	11	20	13	0	0	24	36	60
MBA	MS(5Y)	13	11	8	11	6	11	31	36	1	3	72	59	131
MBA	TOUR	1	0	0	0	5	6	9	14	1	0	20	16	36
MCA	PLAIN	6	1	15	5	15	9	17	23	1	2	40	54	94
MTECH	PLAIN(5Y)	4	3	3	3	6	5	6	12	1	0	23	20	43
	Total	30	20	32	24	56	55	99	133	4	7	239	221	460

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Institute organized various seminars, workshops and personality development programs from time to time.
- Special training sessions are organized for preparations of group discussions and interviews.
- Competitive exams books are available for students in institute library.
- Special classes are arranged for enhancing aptitude, reasoning and communication skills of students.

No. of students beneficiaries

5.5 No. of students qualified in these examinations :Nil

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- Career counselling classes are conducted for students to upgrade their language skills, confidence level, stage fear, mass appearance etc.
- Student presentations are conducted in each course for concept presentation ability, handling queries, conflict management, realization of self worth, confidence generation etc.
 - No. of students benefitted: 400
- Performance enhancement for slow learners
- Remedial classes are conducted for weak students in required subjects.
- Psychoanalysis is conducted to analyze their weakness and strengths to promote their strengths. They are taught to work in different situations through team, as leaders, good players etc. This enhances individual and group competence working and helps in developing certain traits of success.
- Excel workshops were conducted for students to learn work with SPSS in research.
- Research methodologies workshops are conducted for students to promote research through MRP's and work on SPSS tools for statistical tool application and result interpretation.

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
46	160	118	30

5.8 Details of gender sensitization programmes

Regular counselling, feedback system, motivation and interaction with is done by teachers on regular basis.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

Year	ST		SC		OBC	
	No of Students	Amount Rs.	No of Students	Amount Rs.	No of Students	Amount Rs.
2015-16	41	1021633	120	3365051	148	4366670

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

- Students participating in various competitions/conferences in India and abroad-
Students have been participating in various competitions/conferences in India.
There are various academic and cultural activities in which students participate at Institutional and personal level. File No. 5.1.8
- Physically challenged / differently-abled students-
Classes for physically challenged are held at ground level. Sliding pavers are made for smooth going. There have been cases where one blind student was given the facility of interpreter. Wheel chair facility is available for students who are handicapped.
- **SC/ST, OBC and economically weaker sections**
There is financial assistance provided for SC/ST/OBC students. Scholarships provision help students in financial assistance. Tutorials along with classes are conducted for weak students. Counseling sessions are done on regular basis. Faculty facilitates students in making understand the subjects, which appear difficult.
- **Health centre, health insurance etc.**
There is a hospital facility within 800 meters of the campus.
- **Skill development (spoken English, computer literacy, etc.)**
Career counselling classes are conducted for students to upgrade their language skills, confidence level, stage fear, mass appearance etc.
Student presentations are conducted in each course for concept presentation ability, handling queries, conflict management, realization of self worth, confidence generation etc.

➤ **Performance enhancement for slow learners**

- Remedial classes are conducted for weak students in required subjects.
- Psychoanalysis is conducted to analyze their weakness and strengths to promote their strengths.
- They are taught to work in different situations through team, as leaders, good players etc. This enhances individual and group competence working and helps in developing certain traits of success.
- Excel workshops were conducted for students to learn work with SPSS in research.
- Research methodologies workshops are conducted for students to promote research through MRP's and work on SPSS tools for statistical tool application and result interpretation.

Exposure of students to other institutions of higher learning/ corporate/business houses, etc.

- I

<u>YI-IIPS Activities in 2015-16</u>		
§.No.	Activity	Date
1	“Enlightenus”- A Workshop On Personal Branding	Sep3,2015
2	Blue Ocean Dialogue- (A workshop based on C.K. Prahlad’s Sand Box Of Constraints)	Sep15&16,2015
3	Quiz- O- Tainment Inter College Quiz Competition. 1500 Students Participated.	Sep19,2015
4	Industrial Visits- A)Kach Motors Pvt. Ltd. Pithampur Indore. B) Mimani Wires Pvt. Ltd. Pithampur, Indore. C) Kirloskar Brothers Ltd, Dewas. D) John Derre, Dewas. E) Tata International, Dewas.	September 28’ 2015 October 1’ 2015 October 5’ 2015 October 7’ 2015 October 9’ 2015
5	Self Development Through Meditation Program (14 Weeks)	September 2015- November 2015 (1 Session/Week)

- izing industrial visits for students for corporate exposure.
- Students are encouraged to participate in different National and International level academic and non- academic endeavors. They participate in seminars, conferences, corporate projects based on creative flare.
- **Publication of student magazines**
Student magazine is published in which students contribute their ideas through their creative writing. Small researches, cases etc. are also encouraged by publication in magazine.
- **Record of student participation in sports and extracurricular activities**

Students actively participate in sports and extra curricular activities. There are various academic and cultural activities in which students participate at Institutional and personal level.

5.12 No. of social initiatives undertaken by the students - 8

National Service Scheme IIPS-Unit

The Institute has a NSS Unit to provide an opportunity to students to engage in constructive social action, programs, develop co-operative team spirit and gain skills in democratic leadership quality. NSS-IIPS unit is also associated with Red Ribbon Club.

Number of activities had been organized by the NSS-IIPS unit Institute during 2015-16. Some of the major activities are;

1. Orientation programmes for all the newly admitted students during July-Aug.' 2015.
2. Conducted the campus cleanliness drive periodically throughout the year 2015-16.
3. Organized and Participated in tree plantation programme.
4. Pledge taking ceremony on 20th Aug.' 2015.
5. Celebration of Teacher's day.
6. Celebration of NSS day.
7. Celebration of Mother's day.
8. Celebration of National Unity Day.

5.13 Major grievances of students (if any) redressed:

Discipline committee and proctorial board and Anti ragging committee has formed at departmental level for smooth function & coordination of all students related activities and for redressing any grievances.

Note: No grievances were reported in the year 2015.

Criterion – VI**6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

Vision:

- To become an Institute that is globally recognized and respected as a frontier leader in management, computer science and commerce.

- Creating an environment that encourages students having diverse backgrounds to achieve

excellence in the field of their choice, thru holistic, functional and relevant education.

- An educational process that promotes uncompromising human values, a sensitive social conscience, critical inquiry, creativity and originality, emphasizing interdisciplinary approach and foundation for Intellectual freedom, Integrity, spirit of collaboration.

- Being socially responsive and extend the frontiers of knowledge in management and computer science through cutting-edge research.

Mission:

- The mission of the Institute is to develop innovative and ethical future leaders capable of managing change and transformation in a globally competitive environment and to advance the theory and practice of management, computer science and commerce.

- To transform India through generating and propagating new ideas of global significance based on research.

- Creation of risk-taking leader-managers who change managerial and administrative practices to enhance performance of organizations.

6.2 Does the Institution has a management Information System

YES

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The Syllabus review workshops are held every year and the syllabus are framed according to the industry needs and alumni suggestions. Recent workshop was held in the month of May 2016.

Various teaching methods are adopted to help students gain knowledge, inculcate skills and build appropriate attitude for life. The commonly adopted teaching methods are as follows:-

- Lectures – Most commonly adopted compulsory method. Each subject is allotted 4 hours per week for a 4 credit course in each semester.
- Presentations, Assignments, Case Studies – The institute adopts a practice of including one internal assessment on the basis of any of these methods.
- Research Projects – Major Research Project is a compulsory 4 credit course in each of the PG course in the institute. The students are assigned mentors for MRP through a well-laid procedure. There has been an observed increase in the analytical skills of the students and their inclination to research.
- Industry Visits, Experiential Exercises, Group Activities, Quiz - There are several activities, which are planned by the institute to build soft skills among the students. The institute promotes student participation in planning, organizing and implementing such activities regularly.
- Industrial Training – The integrated PG programs of the institute, MBA(MS) 5 yrs, MCA 6yrs and M.Tech(IT) 5 ½ years, have one complete semester dedicated to industrial training. The students do the trainings with various companies. They get opportunities to do live projects. The students are required to submit report and present projects at the end of the semester.
- Workshop: Various workshops are organized time to time for enhancing the skills of students.
- Faculty provides links of e-books, video links in their respective subjects to the students, as additional resource materials to students. CD's are stored in

6.3.3 Examination and Evaluation

- Examination & Evaluation process consists of Internal and External assessment. Three Internal Tests and one External Examination are conducted throughout the semester for each subject.
- Record of the Pre-examination processes – Examination Time table generation, student list generation, Invigilators, Attendance sheet. The examination timetable is displayed well in advance on the notice board and the invigilators are also informed well in advance for their duties in the exam. The examination section takes the signature of the student in the examination hall and the same is kept as a record of attendance. In the internal test also the signature of the student is taken as a record of their attendance.
- All the internal and end semester answer sheets are shown to the students. In case of any discrepancy the student's problem is presented in front of the CV board.
- Question papers are submitted in sealed envelope which is opened at the time of examination only in the presence of the examination committee.
- **Results are declared at an earliest within a week time.**

6.3.4 Research and Development

The department had set up a dedicated research cell in July 2012 to widen the scope of research activities. The research in the department is carried out with following code of ethics:-

- 1) Adhere to a responsible pattern of conduct and demeanour expected of them by the community.
- 2) Seek to make professional growth continuous through study and research.
- 3) Express free and frank opinion by participation at professional meetings, seminars, conferences etc. towards the contribution of knowledge.
- 4) Maintain active membership of professional organizations indulge in creating new knowledge and strive to improve education and profession through them.
- 5) Perform their duties in seminars and research work conscientiously and with dedication.
- 6) The research in no manner should violate the intellectual property right laws framed both domestically and internationally

Development Center at IIPS is driven by the enthusiastic, committed, strongly motivated IIPS students and expertise of its industrious team and Mentor.

Core areas for working in Development Center are:

- i) Development and Deployment of IT -Products.
- ii) Training for Professional Development and future demand of Industries.
- iii) R&D Projects.
- iv) Technical Support for IIPS development

6.3.5 Library, ICT and physical infrastructure / instrumentation

IIPS Library has a collection of Books, International Journals, National Journals, Project Reports, Software and Information including the CD-ROM databases and the online databases are made available through Institute's network. The students also have access to :

The Central Library, Takshashila Campus
Student Home Library, Nalanda Campus

6.3.6 Human Resource Management

Faculty members are regularly encouraged to attend FDPs, Orientation and Refresher programmes and workshops for knowledge enhancement

Senior faculties of the institute act as Resource Persons in various Workshops and Orientation, Refresher courses at the institute.

Recently, a 2-days MDP for faculties was organized on 25th May 2016 .

6.3.7 Faculty and Staff recruitment

The institute has 52 full time faculty members, which are well qualified and appointed according the university rules. The institute appoints part-time teachers for some subjects after the teaching load of regular full-time teachers is complete. The visiting faculty is carefully selected after scrutiny of their qualifications, experience and lecture demonstration. An approval for visiting faculty appointment is done by Honourable Vice Chancellor. The institute maintains a proper record of each year's visiting faculty.

6.3.8 Industry Interaction / Collaboration

Industry's support is crucial for IIPS to get its students placed. IIPS has placement cell which maintains databases/records of industry and employers, time-to-time we communicate with industry people. Experts from organizations are invited at various events, workshops, seminars and guest lecturers to have better understanding.

6.3.9 Admission of Students

Students get admission in IIPS through Common Entrance Test (CET) and then are enrolled for the admission on merit basis.

6.4 Welfare schemes for

Teaching	University Quarter, Warden House Shishu Vihar
Non teaching	University Quarter
Students	Health Centre facility, Scholarship Schemes of Govt for Minority, Scholarship Schemes of Student Welfare of DAVV

6.5 Total corpus fund generated

40 Cr.

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		yes	IQAC
Administrative	yes	AGMP	yes	Internal Audit Cell

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes Yes No

For PG Programmes Yes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms

The Examination pattern we follow is as per the Ordinance 31 of the university which was renewed collectively.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- Subject Allotment and Faculty load assignment is done as per the UGC Norms by the departments.
- Syllabus Revision is done by the department itself.
- Conduction of Examination and Result processing is done independently by the concerned UTDs according to Ordinance 31.
- Resource generation and Expenditure done by department itself subject to approval by the University.

6.11 Activities and support from the Alumni Association

IIPS has alumni cell which keeps records of alumni. IIPS organizes Alumni meet time-to-time. The experiences of alumni mixed with knowledge and understanding of the institutional system helps in curriculum development, career planning's, summer trainings and placements of aspiring students. IIPS boasts of its strong Alumni base placed at national and international organizations.

6.12 Activities and support from the Parent – Teacher Association

Parents – Parent Teacher Meetings are organized time-to-time, where parents get opportunity to interact with mentors, program In charges and Director. Various decisions, progress of their wards are shared. Views and opinions of parents are recorded as feedback mechanism.

6.13 Development programmes for support staff

Supporting staff members are regularly encouraged to attend workshops for knowledge enhancement.

A one- week workshop was organized from 23rd May – 27th May 2016 for supporting staff on work culture.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Energy conservation: Faculty members are monitoring to switch off tube lights, fan, lab computer, personal computer when not used.
- On 17/06/2016 'Environment Protection and Waste Conservation Drive' was held in the institute.
- Plantation: Actively plantation is done at IIPS Campus

On 17/07/2016 Tree Plantation Program was organized on the eve of 'World Plantation Day'.

Criterion – VII**7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Online feedback form being filled by students.
2. Training program conducted for class III & IV employees.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The number of subjects for PG courses are reduced from 8 to 7 as per the changes in the Ordinance 31. This step is taken for providing the students time for their internship from the point of view of placements.
A major course restructuring was done for the MBA (MS) 2 Yrs & 5 Yrs courses. Specialization scheme was modified to offer dual and core specialization in Marketing, Finance and H R subjects. This helped to increase the number of electives offered.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Internal and external answer sheets are shown to the students before the comprehensive viva.
2. Answer sheets under the review process are reviewed by the external subject expert during the comprehensive viva.
3. Results are declared for all courses run by the Institute within 15 days of conduct of final exam.
4. A Program Incharge monitors the smooth conduct of a particular course.
5. The Institute has a batch mentor assigned for each batch in all the courses who is responsible for the smooth conduct of classes and exam related activities of that batch.
6. Business games and technical games being practiced in annual program XPRESSIONS of IIPS.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

1. On 17/6/2016, environment protection and water conservation drive was held in the Institute. It included the pond deepening followed lectures by the experts.
2. Energy conservation: Faculty members are monitoring to switch off tube lights , fan, lab computer, personal computer when not used.
3. Water harvesting: Rain water harvesting is being practice in IIPS. Campus.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Various extension activities are undertaken by the Institute from time to time;

1. Oath taking ceremony organized on 25/1/16 on the eve of National Voter's Day.

2. Seminar on Crime and its control was organized for university students by the Indore Police on 10/2/16.

8. Plans of institution for next year

The institute has an identity of its own in the field of management and computer sciences. The department has following plans :-

To undertake student development activities in collaboration with bodies like YI CII and other such bodies.

The institute plans to tie up with international academic bodies for collaborative research, exchange and academic programs through MOUs.

The institute plans to tie up research and consultancy associations with industry by increasing memberships and entering into agreements.

The introduction of new academic programs on Entrepreneurship and Family Business. Increasing the involvement of students, faculty and staff in community extension services through observation and participation.

Developing and maintaining state of art infrastructure in the institute Up gradation of soft skills and technical skills of Non-teaching staff through training programs and workshops within and outside the institute

Name *Dr.Yamini Karmarkar*

Name *Dr.Kirti Mathur*

Signature of the Coordinator, IQAC

Signature of the Coordinator, IQAC

Director

Signature of the Chairperson, IQAC